

## Official Declaration: Support for the Regional Action Plan for [name of region]

The following organisations have participated in the ERIK ACTION project and in the transfer preparation of Good Practices from ERIK ACTION partner regions to the region of [name of the region]:

- The Managing Authority for the Regional Operational Programme [name of the Regional Operational Programme]: [organisation]
- [regional, subregional or local authority, regional actor or service provider]
- [regional, subregional or local authority, regional actor or service provider]
- ...

All these institutions acknowledge the added value of the ERIK ACTION project and its contribution to the Regional Operational Programme and/or other regional mainstream programmes, provided through interregional collaboration, identification of valuable Good Practices and the development of the Regional Action Plans.

During the ERIK ACTION project the above mentioned authorities, stakeholders and actors have participated in extensive transfer activities, in view of a possible import into the region of [name of region], related to the following Good Practices:

- **[Good Practice 1]**
  - Brief description;
  - Coherence of good practice with ROP / regional funding programme being used to fund activities;
  - Allocated budget and time frame for implementation.
- **[Good Practice 2]**
  - Brief description;
  - Coherence of good practice with ROP / regional funding programme being used to fund activities;
  - Allocated budget and time frame for implementation.
- **[Good Practice 3]**
  - Brief description;
  - Coherence of good practice with ROP / regional funding programme being used to fund activities;
  - Allocated budget and time frame for implementation.

We consider the import of the abovementioned Good Practices, with necessary adaptation according to regional context, to represent potentially valuable input for economic development in the region of [region]. The annex of this declaration contains the detailed regional action plan for [region].


We hereby confirm our support for the import and implementation of the above mentioned Good Practices in the Regional Operational Programme or other regional mainstream programmes according to the developed Regional Action Plan.

Organisation: \_\_\_\_\_

Name and function of Legal Signatory: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_


Official Stamp: 

Organisation: \_\_\_\_\_

Name and function of Legal Signatory: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_


Official Stamp: 

Organisation: \_\_\_\_\_

Name and function of Legal Signatory: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp: 

## Official Declaration: Implementation of Regional Action Plan for [name of region]

As [role of the organisation, e.g. ROP Managing Authority, the intermediate body designated to carry out some or all of the tasks of the Managing Authority for the Regional Operational Programme, County Council, regional government for economic affairs], [organisation] will be responsible for the implementation of the following Good Practices according to the developed Regional Action Plan for [region]:

[only those GPs which are under the implementation responsibility of the respective organisation are listed]

- **[Good Practice 1]**

Very brief description;

Coherence of the good practice with ROP / regional funding programme being used to fund activities;

Allocated budget and time frame for implementation.

- **[Good Practice 3]**

Very brief description;

Coherence of the good practice with ROP / regional funding programme being used to fund activities;

Allocated budget and time frame for implementation.

The annex of this declaration contains the detailed regional action plan for [region].

I, [Name of Legal Signatory], in my role as Position of Legal Signatory hereby commit to implementing the actions outlined above using funds from [Name of Regional Operational Programme or any other regional funding programme], for a total of approximately € [Amount Available].

Name and function of Legal Signatory: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Official Stamp:

## Annex: Regional Action Plan for [insert region]

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## 1 ROP Overview

- Short overview of objectives and priority axis (including budget available)
- More information about axis with link to innovation policy and current regional activities related to ERIK ACTION and GPs
- Actions already undertaken within priority axis
- Flexibility of axis to allow the integration of GPs from other regions

## 2 Good Practice 1 [insert title]

### 2.1 Reasons for Choosing GP

- Short description of GP, highlighting aspects of particular interest
- Short description of regional characteristics, initiatives, political will etc which led to choice of GP

### 2.2 Current Status of Transfer – History and process description

- Description of transfer activities undertaken so far (*this section will be continuously updated*):
  - Update 1: Initial exchange with providing region, decision making process in own region, transfer workshops, staff exchanges, study visits, help desks, etc.
  - Update 2: exchange with providing region, stakeholder involvement process in own region, transfer workshops, staff exchanges, study visits, help desks, etc
- Any obstacles / problems met, and solutions adopted (*this section will be continuously updated*):
  - Update 1: Problem met, solution adopted, lessons learned.
  - Update 2: Problem met, solution adopted, lessons learned.

### 2.3 Implementation

#### 2.3.1 Adaptation of GP

- Aspects of interest in good practices and where they can be integrated in the regional framework;
- Action and adaptation required for integration into the regional framework.

#### 2.3.2 Transfer team

- **incl. Stakeholder Involvement plan**

(as integral part of this document)

- Political involvement (regional and or national administration, Managing authority of ROP)
- Territorial Involvement (service providers and others involved in the practical transfer of the good practice)
- Continued support necessary from exporting region

### 2.3.3 Implementation Schedule

- Schedule for implementation of transfer actions (mainstreaming within the current ROP period = 2013);
- Gantt-Diagram with single steps/activities/milestones

### 2.3.4 Budget allocation and Resources

- Financial budget with source of funding
- Staff (# person months/year)

### 2.3.5 Expected impact

- Expected results from transfer actions (quantifiable and measurable impact of GP implementation on statistics of the region, qualitative impact) like
  - # of new jobs
  - Euro spent / new created job
  - Increase of firms' turnover
  - Increased firms' R&D / innovation activities
  - Further thematic indicators from the ERIK database
- Monitoring actions proposed for measuring impact (innovativeness, economic success, indications of equal opportunities and environmental impact).

## 3 GP2 [insert title] ... GPn [insert title]

*Repeat as above for all good practices being transferred*